



If barcode not available write in account no. and case no. above

Reference number

Date lodged

 /

Initials

Retirement Village Register Notification

Retirement Villages Act 1986 Section 38L

Section 1 – The information provided in this section may be displayed on the public register

1. Name of retirement village

2. Physical address of retirement village

 Postcode

3. Postal address of retirement village (all correspondence will be sent to this address)

Same as address above

Or specify different address here

 Postcode

4. Are there any exemption orders under section 6 of the Retirement Villages Act 1986 that apply to this retirement village?

No

Yes

Government Gazette No.

Page No.

Date gazetted

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Note: For the purposes of this Notice the term 'manager' refers to the person or organisation whose name is on the contract with the residents to provide management services. It does not refer to a person who may be acting as an agent for the manager.

5. Name of manager for this retirement village

6. Registered address of manager

 Postcode

7. Is the manager....

A company

An incorporated association

A partnership

An individual person

Other (specify)

8. Is the manager...

A person or organisation with not-for-profit purposes?; or

A person or organisation that acts as manager with a profit making purpose?

9. Is the retirement village co-located with a residential care facility? No Yes

10. Is there a residents' committee?

No

Yes

In the last 12 months how often has the committee, manager or manager's agent....

Held meetings with representatives of the committee? Frequently Infrequently Never

Corresponded with the committee? Frequently Infrequently Never

11. Does the manager own any retirement village land that is allocated for occupation by non-owner residents? No Yes

12. Does the retirement village have a body corporate? No Yes

Privacy – CAV is committed to responsible and fair handling of your personal information, consistent with the laws we administer and the Information Privacy Act 2000. The information in section 1 of this form will be placed on the public register in accordance with the Retirement Villages Act 1986. We may be unable to process this form if you do not provide the required information. You can contact us at any time to request access to the personal information we hold about you. Our privacy statement, and other privacy information is available at www.consumer.vic.gov.au or on request.



13. This section asks you to provide an overview of the retirement village dwellings and residents. Do not include numbers for any residential care facility that is co-located with the retirement village. Table 1 asks you to specify a numeric range. Table 2 asks you to specify the answer as a percentage. Answer the questions by ticking the appropriate box in the tables below.

Table 1	10 or less	11 – 25	26 – 50	51 – 75	76 – 100	101 – 125	126 – 150	151 – 175	176 – 200	201 – 250	More than 250
What is the total number of completed units in the retirement village?											
What is the total number of completed units that are vacant (not occupied and not promised to a future resident)?											
How many of the units are operating or intended to operate as serviced or supported residences (rather than independent living units)?											
What is the total number of residents in the retirement village?											

Table 2	Less than 50%	Between 50% & 70%	Between 71% & 85%	Between 86% & 95%	Greater than 95%	Not applicable
How many residents attended the last annual meeting?						
What is the current occupancy rate in the retirement village?						
How many residents own their unit?						
How many residents have long term leases?						
How many residents have a periodic tenancy?						
How many residents are residing pursuant to a licence?						
How many residents are residing due to rights under a unit trust?						
How many residents are residing as a consequence of owning a share in a company?						

If there are other types of residency, specify below and indicate the percentage range of residents of that type

Section 2 – This information will not be displayed on the public register

14. Name of contact person for this notification

Daytime phone number

Fax number

Postal address

Postcode

Contact email address

15. How to lodge this form

Fax to 8684 6210 or post to Consumer Affairs Victoria,
GPO Box 4567, Melbourne Vic 3001

16. What happens then - You will be sent a letter to confirm your notification has been received. You may be contacted for further information about this notice.