|  |  |
| --- | --- |
| **Notice requesting additional bond**  *Residential Tenancies Act 1997* Section 34A(2) | Consumer Affairs Victoria |

The residential rental provider (rental provider, formerly known as the landlord) must use this form to request the renter pay an additional amount of bond.

# Part A – Information for the renter

You are receiving this notice as your current residential rental agreement of 5 years or more has expired and you have extended your residential rental agreement (the agreement) by at least 5 years. You will be paying more rent than you did under the previous agreement.

The rental provider must give you this form at least 120 days before the additional bond is payable.

The rental provider cannot ask you to pay more bond than the maximum allowed under law. The additional bond must be proportionate to the amount of your rent increase. For example, if your rent has increased by $120 per week, the maximum additional bond payable is $480.

You may apply to the Victorian Civil and Administrative Tribunal (VCAT) to vary the additional amount of bond payable.

# Part B – Notice

1 Date of notice

|  |
| --- |
|  |

2 This notice is given to:

Full name of renter

|  |
| --- |
|  |

Address for serving documents (if not delivering by hand)

|  |  |  |
| --- | --- | --- |
|  | Postcode |  |

Contact phone numbers

|  |  |
| --- | --- |
| Business hours |  |

|  |  |
| --- | --- |
| Email address |  |

3 Rental provider details

Full name of rental provider or agent

|  |
| --- |
|  |

Address for serving documents (this can be an agent’s address)

|  |  |  |
| --- | --- | --- |
|  | Postcode |  |

Contact phone numbers

|  |  |
| --- | --- |
| Business hours |  |

|  |  |
| --- | --- |
| Email address |  |

4 Address of rented premises

|  |  |  |
| --- | --- | --- |
|  | Postcode |  |

5 Existing bond

Bond amount lodged with the Residential Tenancies Bond Authority (RTBA) when your agreement first commenced:

|  |
| --- |
| $ |

|  |  |
| --- | --- |
| This bond amount was calculated on the weekly rent of | $ |

|  |  |
| --- | --- |
| Your new rent is | $ |

6 Additional bond

To ensure that the bond reflects your current weekly rent, I request that you pay an additional bond of:

|  |
| --- |
| $ |

7 Receipts

* The rental provider or agent must lodge the bond with the RTBA within 10 days after receiving payment. The RTBA will send the renter a receipt for the bond.
* If the renter does not receive a receipt within 15 business days from when they paid the bond, they can email the RTBA at [rtba@justice.vic.gov.au](mailto:rtba@justice.vic.gov.au), or call the RTBA on 1300 13 71 64

8 Signature

|  |  |
| --- | --- |
| Signature of rental provider |  |

**Help or further information**

For further information, visit the renting section – Consumer Affairs Victoria website at [consumer.vic.gov.au/renting](http://www.consumer.vic.gov.au/renting) or call the Consumer Affairs Victoria Helpline on **1300 55 81 81**.

**Telephone interpreter service**

If you have difficulty understanding English, contact the Translating and Interpreting Service (TIS) on 131 450 (for the cost of a local call) and ask to be put through to an Information Officer at Consumer Affairs Victoria on 1300 55 81 81.

**Arabic**

إذا كان لديك صعوبة في فهم اللغة الإنكليزية، اتصل بخدمة الترجمة التحريرية والشفوية (TIS) على الرقم 450 131 (بكلفة مكالمة محلية) واطلب أن يوصلوك بموظف معلومات في دائرة شؤون المستهلك في فكتوريا على الرقم 81 81 55 1300.

**Turkish** İngilize anlamakta güçlük çekiyorsanız, 131 450’den (şehir içi konuşma ücretine) Yazılı ve Sözlü Tercümanlık Servisini (TIS) arayarak 1300 55 81 81 numerali telefondan Victoria Tüketici İşleri’ni aramalarını ve size bir Danişma Memuru ile görüştürmelerini isteyiniz.

**Vietnamese** Nếu quí vị không hiểu tiếng Anh, xin liên lạc với Dịch Vụ Thông Phiên Dịch (TIS) qua số 131 450 (với giá biểu của cú gọi địa phương) và yêu cầu được nối đường dây tới một Nhân Viên Thông Tin tại Bộ Tiêu Thụ Sự Vụ Victoria (Consumer Affairs Victoria) qua số 1300 55 81 81.

**Somali** Haddii aad dhibaato ku qabto fahmida Ingiriiska, La xiriir Adeega Tarjumida iyo Afcelinta (TIS) telefoonka 131 450 (qiimaha meesha aad joogto) weydiisuna in lagugu xiro Sarkaalka Macluumaadka ee Arrimaha Macmiilaha

Fiktooriya tel: 1300 55 81 81.

Chinese 如果您聽不大懂英語，請打電話給口譯和筆譯服務處，電話：131 450（衹花費一個普通電話費），讓他們幫您接通維多利亞消費者事務處（Consumer Affairs Victoria）的信息官員，電話：1300 55 81 81。

**Serbian** Ако вам је тешко да разумете енглески, назовите Службу преводилаца и тумача (Translating and Interpreting Service – TIS) на 131 450 (по цену локалног позива) и замолите их да вас повежу са Службеником за информације (Information Officer) у Викторијској Служби за потрошачка питања (Consumer Affairs Victoria) на 1300 55 81 81.

**Amharic**  በእንግሊዝኛ ቋንቋ ለመረዳት ችግር ካለብዎ የአስተርጓሚ አገልግሎትን (TIS) በስልክ ቁጥር 131 450 (በአካባቢ ስልክ ጥሪ ሂሳብ) በመደወል ለቪክቶሪያ ደንበኞች ጉዳይ ቢሮ በስልክ ቁጥር 1300 55 81 81 ደውሎ ከመረጃ አቅራቢ ሠራተኛ ጋር እንዲያገናኝዎት መጠየቅ።

**Dari**

اگر شما مشکل دانستن زبان انگلیسی دارید، با اداره خدمات ترجمانی تحریری و شفاهی (TIS)به شماره 450 131 به قیمت مخابره محلی تماس بگیرید و بخواهید که شما را به کارمند معلومات دفتر امور مهاجرین ویکتوریا به شماره 1300 55 81 81 ارتباط دهد.

**Croatian** Ako nerazumijete dovoljno engleski, nazovite Službu tumača i prevoditelja (TIS) na 131 450 (po cijeni mjesnog poziva) i zamolite da vas spoje s djelatnikom za obavijesti u Consumer Affairs Victoria na 1300 55 81 81.

**Greek** Αν έχετε δυσκολίες στην κατανόηση της αγγλικής γλώσσας, επικοινωνήστε με την Υπηρεσία Μετάφρασης και Διερμηνείας (ΤΙS) στο 131 450 (με το κόστος μιας τοπικής κλήσης) και ζητήστε να σας συνδέσουν με έναν Υπάλληλο Πληροφοριών στην Υπηρεσία Προστασίας Καταναλωτών Βικτώριας (Consumer Affairs Victoria) στον αριθμό 1300 55 81 81.

**Italian** Se avete difficoltà a comprendere l’inglese, contattate il servizio interpreti e traduttori, cioè il Translating and Interpreting Service (TIS) al 131 450 (per il costo di una chiamata locale), e chiedete di essee messi in comunicazione con un operatore addetto alle informazioni del dipartimento “Consumer Affairs Victoria” al numero 1300 55 81 81.